

Essay Editing Cheat Sheet

	Yes	Can improve	No
Content:			
• Have I answered each sub-question of the essay prompt?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Am I demonstrating at least 5-7 skills/values in my essay?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Are those skills/values unique (not emphasized elsewhere in the application)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Am I 'showing' my skill sets (through anecdotes) instead of just 'stating' them?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Overall, is my essay an interesting read?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Structure and Tone:			
• Do I have an interesting hook in place? (important for long essays)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Do my paragraphs begin with good transition sentences?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Does my essay follow a logical sequence of events/ideas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Am I coming across authentically? (not forcing myself to be someone I'm not)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Presentation:			
• Have I used specific details to bring my essay to life?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Are my ideas coming across clearly and succinctly?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Is my essay grammatically correct?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Am I within my word limit?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Have I proofread it at least 3 times?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>